



Haringey Council

Agenda item:

[No.]

Cabinet

15 June 2010

Report Title. APPOINTMENT OF CABINET COMMITTEES

Report of Assistant Chief Executive (People and Organisational Development)

Signed :

Contact Officer : Richard Burbidge
Telephone: 020 8489 2923

Wards(s) affected: **Not applicable**

Report for: **Non Key Decision**

1. Purpose of the report

- 1.1 To appoint Cabinet Members to serve on the Procurement Committee and the Voluntary Sector Committee for the 2010/11 Municipal Year and to confirm the terms of reference of the two executive committees.
- 1.2 To appoint Members to serve on the Corporate Parenting Advisory Committee and the Children's Safeguarding Advisory Committee for the 2010/11 Municipal Year and to confirm the terms of reference of these two advisory committees.
- 1.3 To appoint Members to serve on the Adult Safeguarding Advisory Committee and to confirm the terms of reference of the advisory committee.
- 1.4 To appoint Members to serve on the Hornsey Town Hall Community Partnership Board.

2. Introduction by Cabinet Member

- 2.1 The Cabinet Procurement Committee will play an important part in enabling the Cabinet to undertake our responsibilities in relation to contract and procurement decisions. Good procurement decisions are central to sound financial management and our continued commitment to achieving value for money and the delivery of excellent services to Haringey's communities.

2.2 The Cabinet Voluntary Sector Committee will enable this Council to build on the constructive and positive relationships with our partners within the Voluntary Sector. The remit of this body goes beyond the scope of solely allocating grant aid to that of issues relating to the Voluntary Sector in general.

2.3 It is vital that as a Council we have in place the necessary arrangements for ensuring we discharge our corporate parenting and child safeguarding arrangements. The governance arrangements for corporate parenting and child safeguarding matters proposed in the report respond clearly to the issues which were raised in the JAR inspection at the end of 2008.

2.4 The Well-being and Choice Service Inspection, January 2009, made certain recommendations in terms of further enhancing Adults Safeguarding practice. The Advisory Committee provides an 'arms length' overview and provides the Cabinet with the assurance that the highest level of scrutiny is being offered to the safeguarding of vulnerable adults in Haringey.

2.5 In order to continue momentum and proceed efficiently with the Hornsey Town Hall Community Partnership Board's deliberations on the practicalities regarding the future of the former Hornsey Town Hall it is necessary to appoint members to serve on that Board.

3. State link(s) with Council Plan Priorities and actions and/or other Strategies:

3.1 Section 2 (Committees of the Cabinet) of Part Three Section D of the Council's Constitution provides that -

The Cabinet may delegate any of its functions to a Committee of the Cabinet. Committees of the Cabinet shall report to the Cabinet. The Cabinet may establish decision-making Committees, which may only include Cabinet Members. The Cabinet may establish advisory Committees, the membership of which need not be limited to Cabinet Members. The Cabinet may change them, abolish them, or create further ones, at its own discretion.

Committees established by the Cabinet shall be empowered to perform their functions with immediate effect unless the Cabinet imposes any express restriction when they are established. Unless stated otherwise, all Decision-Making Committees will continue in operation until expressly abolished by the Cabinet and all Advisory or Consultative Committees will continue in operation only until the first meeting of the Cabinet in the next municipal year following their establishment when they must be expressly renewed or they cease to exist.

The establishment, abolition or cessation of Committees and the amendment of their terms of reference will be reported to full Council in due course for noting in the Council's Constitution.

The functions of the Cabinet under this Section shall be exercised with the agreement of the Leader and may be exercised by the Leader personally.

4. Recommendations

- 4.1. That the Cabinet appoint Cabinet Members to serve on the Procurement Committee and on the Voluntary Sector Committee for the 2010/11 municipal year and confirm their respective terms of reference as outlined in paragraphs 7.1 and 7.2 below.
- 4.2 That the Cabinet appoint Members to serve on the Corporate Parenting Advisory Committee and the Children Safeguarding Policy and Practice Advisory Committee for the 2010/11 municipal year and confirm their respective terms of reference as detailed in paragraphs 7.3 and 7.4 below.
- 4.3 That the Cabinet appoint Members to serve on the Adults Safeguarding Advisory Committee for the 2010/11 municipal year and confirm its terms of reference as detailed in paragraph 7.5 below.
- 4.4 That the Cabinet appoint two Members to serve on the Hornsey Town Hall Community Partnership Board and confirm its terms of reference as detailed in paragraph 7.6 below.

5. Reasons for recommendation(s)

- 5.1. To ensure that the Cabinet responsibilities in relation to contract and procurement matters are properly discharged as good procurement decisions are central to sound financial management and our continued commitment to achieving value for money and the delivery of excellent services to Haringey's communities.
- 5.2 To enable the Council to build on the constructive and positive relationships with our partners within the Voluntary Sector the remit of this body was broadened to go beyond its original scope of solely allocating grant aid to that of issues relating to the Voluntary Sector in general.
- 5.3 To respond to the recommendations within the JAR Action in relation to improved governance of children safeguarding arrangements.
- 5.4 To assist the development of better performance management in line with the Independence, Wellbeing and Choice Service Inspection and the agreed action plan by reviewing the effectiveness of the Council's policies and practice in relation to the Safeguarding of Adults and joint working of partner organisations to make sure that adults within Haringey are appropriately protected from all forms of abuse.
- 5.5 The Hornsey Town Hall Community Partnership Board was established as a

working party to continue community momentum and proceed efficiently with the resolutions made by the Executive regarding the future of the Hornsey Town Hall. Although a Trust (the Hornsey Town Hall Creative Trust) has recently been established to consider the future management of and to raise funds for the former Hornsey Town Hall, the Community Partnership Board remains in existence to advise the Council on the practicalities of any recommendations for the Town Hall in both the short and long term and the Cabinet is asked to appoint two Council representatives to serve on the Partnership Board. The Council on 24 May 2010 appointed Councillors Cooke and Gorrie as its representatives on the Trust.

6. Other options considered

6.1. Not applicable

7. Summary

7.1 In the municipal year 2009/10 the membership of the Procurement Committee was 4 with a quorum of 2 and consisted of -

Cabinet Member Resources (Chair)
Leader of the Council
Cabinet Member Children and Young People
Cabinet Member Housing

In addition, the Members appointed were entitled to name any other Member of the Cabinet as a substitute in the event of absence from a meeting with the proviso that substitutes, when attending in that capacity, be recorded in the minutes as so doing and be entitled to carry full voting and other rights and responsibilities.

The Terms of Reference of the Committee agreed by the Council were as follows:

- a) To exercise the functions of the Cabinet in respect of all contracts for procurement for works, goods or services in accordance with the Contract Procedure Rules set out in Part Four Section J of the Constitution except for those matters expressly delegated to any other body or person;
- b) To undertake particular powers included within (a) as follows:
 - (i) waiver of Contract Procedure Rules where appropriate;
 - (ii) acceptance of tenders/award of contracts where appropriate;
 - (iii) approving variations, extensions and novations of contracts where appropriate;
 - (iv) annual review of Contract Procedure Rules;
 - (v) receive quarterly reports of the Director of Adults, Culture and Community Services and the Director of the Children and Young

- (vi) People's Services in relation to 'spot contracts';
agreeing of approved lists of contractors;

- c) To oversee the process and receive reports at key milestones in respect of procurement of strategic service areas;
- d) To advise the Cabinet on all matters concerned with procurement generally.

7.2 In the municipal year 2009/10 the membership of the Voluntary Sector Committee was 5 with a quorum of 2 and consisted of-

Cabinet Member for Community Cohesion and Involvement (Chair)
Cabinet Member for Enforcement and Safer Communities
Cabinet Member Resources
Plus 2 other Members of the Cabinet (All Members of the Cabinet to act as a panel of substitutes with two to be selected according to whose portfolio responsibilities were relevant to the particular areas of activity under review).

The Terms of Reference of the Committee agreed by the Council were as follows:

- a) To consider officer recommendations for future funding and agree the awarding of grant aid to the voluntary and community sector;
- b) To review funding to organisations where there is a potential breach of conditions of grant aid and/or service level agreement
- c) To advise the Cabinet on variations to the overall grant policy;
- d) To advise the Cabinet on all aspects of the Council's relationship with the Voluntary Sector including the management and use of the community buildings portfolio.

7.3 In the municipal year 2009/10 the membership of the Corporate Parenting Advisory Committee was 7 with a quorum of 2 and consisted of -

Cabinet Member for Children and Young People (Chair)
Councillors Adamou
Alexander
Allison
Engert
C. Harris
Patel

The Terms of Reference of the Committee agreed by the Cabinet were as follows:

- a) To be responsible for the Council's role as Corporate parent for those children

and young people who are in care;

- b) To ensure the views of children in care are heard;
- c) To seek to ensure that the life chances of children in care are maximized in terms of health, educational attainment and access to training and employment to aid the transition to a secure and fulfilling adulthood.
- d) To ensure that the voice and needs of disabled children are identified and provided for;
- e) To provide an advocacy function within the Children's Trust and the Council on behalf of children in care;
- f) To monitor the quality of care provided by the Council to Children in Care;
- g) To ensure that children leaving care have sustainable arrangements for their future wellbeing.

7.4 In the municipal year 2009/10 the membership of the Children Safeguarding Policy and Practice Advisory Committee was 7 with a quorum of 3 and consisted of -

Councillors: Jones (Chair)
Davies
Lister
Mallett
Oatway
Hilary Corrick (Non-Councillor Member - appointed by the Advisory Committee)

The Terms of Reference of the Committee agreed by the Cabinet were as follows:

- a) To examine and consider the effectiveness of the Council's policies and practice, including policies and practices in schools, children's homes and children's centres, relating to the safeguarding of children.
- b) To examine and consider the effectiveness of the arrangements for co-operation on child protection matters between partner agencies.
- c) To consider the Council's policies and performance relating to safeguarding through observing practice in Haringey and obtaining the views of key stakeholders (staff, families and children /young people) to attain a qualitative understanding of safeguarding practice.
- d) To make recommendations on these matters to the Cabinet or Cabinet Member for Children and Young People and Director of Children and Young

People's Service in taking forward improvements to safeguarding of children.

7.5 In the municipal year 2009/10 the membership of the Adult Safeguarding Advisory Committee was 3 with a quorum of 2.

The Terms of Reference of the Committee agreed by the Cabinet were as follows:

- a) To examine and review the effectiveness of the Council's policies and practice in relation to the Safeguarding of Adults (Adult Protection);
- b) To review and examine the effectiveness of arrangements for cooperation; and joint working of Adults Safeguarding issues between partner agencies;
- c) By obtaining the views of key stakeholders (staff, families/carers and the person themselves) to obtain a qualitative understanding of how safeguarding processes are working to protect vulnerable adults;
- d) To consider the Council's policies and performance in relation to safeguarding adults through observing practice within Haringey; and
- e) To make recommendations on these issues to the Cabinet, the lead member for Safeguarding Adults and the Assistant Director for safeguarding in order to take forward and drive improvements to safeguarding adults within the borough.

7.6 In 2009/10 the Cabinet's representatives on the Hornsey Town Hall Community Partnership Board were Councillors Goldberg and Gorrie. However, the Council on 24 May 2010 appointed Councillors Cooke and Gorrie as its representatives on the Hornsey Town Hall Creative Trust which has recently been established to consider the future management of and to raise funds for the former Hornsey Town Hall.

The Terms of Reference of the Committee agreed by the Cabinet were as follows:

- a) To advise the Council on the practicalities of the Hornsey Town Hall Advisory Panel's recommendations for the Town Hall in both the short and long term.
- b) To work in an advisory role with officers towards finalising a development brief between April 2005 and July 2005 and then selecting a suitable developer whom will work in partnership with the Council and Community.
- c) To start the preparatory work for a Trust by: scoping the skills required for a trust, seeking potential persons to fulfil roles, examining governance issues, producing an outline business plan for a potential Trust or advising on other suitable management vehicles to safeguard community and cultural uses in the future.
- d) To formulate a strategy for attracting primary grant funding, that being available

for heritage purposes. To establish an outline of specific projects that could attract other grant funding in the educational and cultural sphere that may be set up in the Town Hall.

- e) To compile a listed building management scheme which is approved by English Heritage
- f) To receive monthly reports from the Interim Management Group. [This is a group of 4 former Advisory Panel members who are currently working with officers to engage with local community organisations wanting to use available space that may be available on an interim basis in the Town Hall.]
- g) To provide progress reports on a quarterly basis to the Crouch End, Stroud Green & Hornsey Area Assembly and the Cabinet.

8. Chief Financial Officer Comments

- 8.1. The service manager confirms that these committees can be serviced from within existing business unit resources.
- 8.2. Members should note that the advisory committees and the community partnership board have no formal decision making powers and thus will not have the authority to incur expenditure or make budgetary decisions.

9. Head of Legal Services Comments

- 9.1. The Council's Constitution sets out the relevant Cabinet arrangements at Part Three, Section D and confirms that the Cabinet may establish decision making committees, which may only include Cabinet Members. The Cabinet may establish advisory Committees, the membership of which need not be limited to Cabinet Members. The Cabinet may change them, abolish them, or create further ones, at its own discretion. Unless changed or abolished, the two decision-making Committees continue in operation without the need for formal renewal each year. Under the new executive leadership arrangements, these powers of the Cabinet must be exercised with the agreement of the Leader and may be exercised by the Leader personally.

10. Head of Procurement Comments – [Required for Procurement Committee]

- 10.1. Not applicable

11. Equalities & Community Cohesion Comments

11.1. The recommendations of Members to serve on the Procurement Committee and the Voluntary Sector Committee reflect Members' roles and specialisms because of the diversity of members the suggestions are balanced in terms of gender and ethnicity.

11.2. There has been consultation on the proposals for the two Advisory Committees within the Majority and Minority Political Groups.

12. Consultation

12.1. Not applicable.

13. Service Financial Comments

13.1. It is not envisaged that the establishment of these Committees will of itself have any direct financial implications.

14. Use of appendices /Tables and photographs

14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers

The following background papers were used in the preparation of this report:

1. Report to the Executive Member Finance on 8 March 2005 entitled Ratification of the Hornsey Town Hall Community Partnership.
2. Report to the Cabinet on 16 June 2009 entitled Appointment of Cabinet Committees and other Sub-Ordinate Bodies.
3. Report to the Cabinet on 21 July 2009 entitled Appointment of Advisory Committees.
4. Report to the Cabinet on 17 November 2009 entitled Members' Panel – Safeguarding Adults.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

